

R.B.C. Evening College

Proceedings of the IQAC Meeting dated 07.07.2017

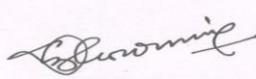
Members present:

1. Dr Debasish Bhowmick
2. Prof. Chandranath Adhikari
3. Dr Rabindranath Ghosh
4. Dr Dilip kumar Karak
5. Dr Arpita Datta
6. Dr Aparajita Dhara
7. Dr Amit Kumar Bhandari
8. Sri Rajat Sarkar
9. Dr Santosh Kumar Tunga
10. Sri Subham Das
11. Prof. Alok Kumar Ghoshal
12. Sri Somnath Bhattacharyya

Dr D. Bhowmick presided over the meeting.

1. Proceedings of the last meeting were confirmed.
2. The IQAC approved the following plan of action for the academic year 2017-18:
 - a) To start Honours courses in Philosophy and Political Science.
 - b) To introduce Education and Sanskrit as General subjects.
 - c) To implement Govt. Health Scheme for teachers.
 - d) To complete paper works to ensure service benefits for eligible NTS.
 - e) To appoint more full time faculties.
 - f) To arrange tutorial classes for weak students.
 - g) To appoint guest teachers in Geography, Education and English.
 - h) To arrange Yoga and meditation classes.
 - i) To forward to D.P.I. (West Bengal) the eligible cases of PhD incentive.
 - j) To retain the competent guest faculties in service.
 - k) To prepare the papers of service benefit to eligible Non-teaching staff.
 - l) To prepare the pension papers of the staff who will retire soon.
 - m) To expedite the CAS cases of the eligible teaching staff.
 - n) To advise the faculties to undertake major or minor projects.

The meeting ended with a vote of thanks to and from the Chair.



Principal
Rishi Bankim Chandra Evening College
Naihati, 24 Parganas (North)

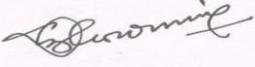
Action taken report on the IQAC meeting dated 07.07.2017

1. Honours courses in Political Science and Philosophy started in this academic year.
2. Sanskrit and Education were introduced as general subjects in the Humanities stream this year.
3. Two of the faculty members got engaged in UGC Minor Research Projects.
4. A Full Time Assistant Professor in Hindi and a Full Time Assistant Professor in Geography were appointed during the year.
5. Copy of the relevant G.O. was circulated among teachers and forms were distributed so that they could register themselves for the scheme.
6. Tutorial classes could be arranged for weak learners.
7. Guest teachers in Geography and Education were appointed.
8. Yoga and meditation classes were arranged.
9. The eligible cases of PhD incentive were forwarded.
10. Competent guest faculties in service were retained in service.
11. The CAS cases of the eligible staff were institutionally cleared.

The meeting ended with a vote of thanks to and from the chair.

Action taken report on the IQAC meeting dated 07.07.2017
Honours courses in Political Science and Philosophy started in this academic year.
Sanskrit and Education were introduced as general subjects in the Humanities stream this year.
Two of the faculty members got engaged in UGC Minor Research Projects.
A Full Time Assistant Professor in Hindi and a Full Time Assistant Professor in Geography were appointed during the year.
Copy of the relevant G.O. was circulated

among teachers and forms were distributed so that they could register themselves for the scheme.
Tutorial classes could be arranged for weak learners.
Guest teachers in Geography and Education were appointed.
Yoga and meditation classes were arranged.
The eligible cases of PhD incentive were forwarded.
Competent guest faculties in service were retained in service.
The CAS cases of the eligible staff were institutionally cleared.


Principal
Rishi Bankim Chandra Evening College
Naihati, 24 Parganas (North)

R.B.C. Evening College

The minutes of the IQAC meeting dated 23.02.2018

Members present:

1. Dr Debasish Bhowmick
2. Prof. Chandranath Adhikari
3. Dr Rabindranath Ghosh
4. Dr Dilip Kumar Karak
5. Dr Arpita Datta
6. Dr Aparajita Dhara
7. Dr Amit Kumar Bhandari
8. Sri Rajat Sarkar
9. Dr Santosh Kumar Tunga
10. Sri Subham Das
11. Alok Kumar Ghoshal

Dr D. Bhowmick, presided over the meeting.

1. The proceedings of the last IQAC meeting dated were confirmed.
2. The NAAC Peer Team Report on Institutional Assessment and Re-accreditation of this college was placed in today's meeting. Going through the recommendation of the Peer Team the IQAC observed that
 - a) A development plan on the basis of the proposal of RUSA infrastructure grant has already been made.
 - b) The IQAC meetings have to be frequent – preferably four times a year.
 - c) Departments should continue remedial and tutorial classes for the benefit of students. They should keep records of special classes taken by them.
 - d) Students' Union was requested to report to IQAC regarding the participation of the students in different tournaments and competitive events. Sports facilities particularly for the girls would be enhanced on receiving Govt. grants.
 - e) Appeal would be made to teachers to undertake minor or major research projects.
 - f) The college has already decided to open up career-oriented courses like Drama and Acting, Film-making and Spoken English.

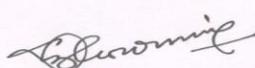
It was recommended that the college should think of introducing PG courses in Hindi and Bengali in Distance Education mode either under IGNOU or Netaji Subhash Open University as per the requirement of the college.

It was decided that further discussion on the PEER team report would be held in the next meeting.

The meeting ended with a vote of thanks to and from the chair.

Action taken report on the minutes of the IQAC meeting dated 23.02.2018:

1. At the suggestion of the IQAC, departments continued remedial and tutorial classes.
2. Students Union was approached to make reporting to IQAC regarding their activities in cultural matters and sports.
3. Teachers were notified to undertake research programmes (major or minor). During the post-Accreditation period, Prof. Parasar Bannerjee and Prof Aparajita Dhara are now engaged in UGC minor research project (2017-19). Prof. Rituparna Ray Chaudhury is undergoing FDP Teacher fellowship programme for doctoral degree.
4. The English Department conducted Spoken English classes for interested students free of cost for six months during the year 2017-18.
5. The IQAC recommendation for the modernization of class rooms with ICT facility was placed before the Principal.
6. The recommendation for opening PG courses (Distance) in Bengali and Hindi was also intimated to the Principal.



Principal
Rishi Bankim Chandra Evening College
Naihati, 24 Parganas (North)

R.B.C. Evening College

The minutes of IQAC meeting dated 04.04.18

Members present:

1. Dr D. Bhowmick
2. Prof. Chandranath Adhikari
3. Dr Rabindranath Ghosh
4. Dr Dilip Kumar Karak
5. Dr Arpita Datta
6. Dr Aparajita Dhara
7. Dr Amit Kumar Bhandari
8. Sri Rajat Sarkar
9. Dr Santosh Kumar Tunga
10. Sri Subham Das
11. Alok Kumar Ghoshal
12. Prof Ranjit Kumar Datta

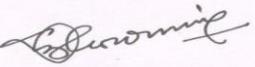
Dr Debasish Bhowmick presided over the meeting.

1. The proceedings of the last IQAC meeting were confirmed.
2. A discussion on NAAC Peer team report was made in the previous meeting. Today too, the members made the following observations on the report:
 - a) Feedback system has already been introduced in the college. The IQAC recommended the opening of a feedback window/portal in the college website.
 - b) Tutor-ward mentoring system was recommended.
 - c) Girls' common room with a wash-room, First-aid box and at least a bed was very much needed.
 - d) The teaching and non-teaching posts are almost all filled. Salary of the Guest faculty has been enhanced. Initiatives be taken to secure more posts of Full Time teachers from government for the existing department.
At present 3 F.T. teaching posts and the posts of Head Clerk, Cashier and a Clerk are vacant.
 - e) Efforts be made to establish a language laboratory with 40 systems. As per the suggestion of Dr R. N. Ghosh, translation works could be done there besides other academic activities.
 - f) It was recommended that new books on competitive examinations be purchased for college library.
 - g) It was reported in today's meeting that A Placement Cell had already been formed in the college. The cell should function actively and keep records.

3. The AQAR of the year 2015-16 was approved in today's meeting.
4. The G.S. of Students' Union complained that ENVIS classes were not properly held in the last session. The IQAC will look into the matter in the coming session.

Action taken report o the IQAC meeting dated 04.04.2019:

1. The convener of Website committee was requested to upload the format of feedback form in the college website.
2. Departments were notified to introduce Tutor-ward mentoring system.
3. The requirement of a girls' common room with all facility was conveyed to the Principal.
4. The Peer team's suggestion for the establishment of a Language lab was conveyed to the authority.
5. New books for competitive examinations were purchased in the library.
6. The IQAC had discussions with the concerned teachers for holding adequate number classes for ENVIS.



Principal
Rishi Bankim Chandra Evening College
Naihati, 24 Parganas (North)