



# **Rishi Bankim Chandra Evening College**

**East Kanthal Para, P. O.: Naihati**

**Dist.: North 24 Parganas, PIN : 743165, West Bengal**

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**(Affiliated to: WEST BENGAL STATE UNIVERSITY)**



## **ANNUAL QUALITY ASSURANCE REPORT**

**Year of Report: 2011-12**

**Submitted to:**

**National Assessment and Accreditation Council**

## Annual Quality Assurance Report : 2011-12 of R B C Evening College

Name of the College: **RISHI BANKIM CHANDRA EVENING COLLEGE**  
East Kanthalpara, P.O. Naihati, Dist. North 24  
Parganas, PIN - 743165, West Bengal.

Year of Report : 2011 - 12

### **Section A: Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement (attach separate sheet if required).**

- Making proposal to the college management to introduce P. G. course in commerce.
- Making suggestions to the departments to conduct class tests and group discussion apart from regular evaluation.
- Encouraging inter-disciplinary programmes.
- Advising the faculty to take part in faculty development programmes.
- Undertaking research project by the faculty.
- Securing Research grants from various agencies.
- Appointing staff in vacant posts.
- Improving the library service.
- Collecting feedback from students and parents regarding teaching learning and curriculum.
- Increasing the infrastructural facility.
- Upgrading technology-based education.
- Helping the under-privileged students financially.
- Providing First-aid service through the Health Unit.
- Encouraging sports activities of students.
- Guiding the students regarding their career and studies.

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### **Section B: Details in respect of the following (attach separate sheet )**

#### **1. *Activities reflecting the goals and objectives of the college :***

The college is situated in a locality where the majority of the population are poor and under-privileged. Students coming to take admission in this college belong to the lower middle-class families – those of jute mill workers, small traders, wage-earners, peasants, labourers etc.

It is a challenge for the college authority to disseminate higher education to the pupils of such families and enable them to get established economically along with cultural and moral development.

Because of above reasons we do not get students of high merit or with good academic records at the time of admission. Ours being an Evening College is also a factor in this matter. Showing due regard to the ideal of universalization of education, we have endeavored our best to open up the scope of higher education to the economically and socially backward classes. Even if a section of them attain empowerment through knowledge, we shall consider ourselves rewarded.

#### **2. *New academic programmes initiated (UG and PG) :***

The college authority sent proposal and prayer to Wes Bengal State University for the introduction of M.Com course in this college.

#### **3. *Innovations in curricular design and transaction :***

Since the curriculum is prepared by WBSU, the college, as such, cannot design it in its own way. However, in imparting the curriculum the faculties initiated innovations in the teaching method like group discussions, project work etc.

#### **4. *Inter-disciplinary programmes started :***

The teachers' council organized discussions among teachers regarding their research interests and specialization. The teachers of English Dept. took some

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classes in the Bengali Dept., and similarly the teachers of Economics Dept. took classes in the Commerce Dept. The faculties of Geography Dept. interact with all the students all streams and courses while teaching Environment Science which is compulsory for all in the Part I of the three-year Degree course.

### ***5. Examination reforms implemented :***

Examination reforms cannot be introduced by this College that has to follow the Examination method and schedules made by WBSU. However, Departments introduced oral test, class tests and special tests depending on the needs of the students.

### ***6. Candidates qualified : NET/SLET/GATE etc. :***

No ex-students reported to us regarding this.

### ***7. Initiative towards faculty development programme :***

The following teachers participated in the Refresher Course and Orientation Programmes.

- i) Aparajita Dhara - Refresher Course.
- ii) Rituparna Roy Chaudhuri - Orientation Programme.

Sri Dilip Kr. Karak(Dept. of Commerce) and Chandan Sarkar(Dept. of History) registered themselves for PhD course this year.

### ***8. Total number of seminars/workshops conducted :***

No seminar was conducted this year.

### ***9. Research projects a) Ongoing; b) Completed :***

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The following Teachers were carrying on their Ph. D. programmes during the year:

- i) Sri Sanjay Jaiswal (Dept. of Hindi)
- ii) Sri Santosh Kr Tunga (Librarian)
- iii) Sri Parashar Banerjee (Dept. of Commerce)
- iv) Smt. Aparajita Dhara (Dept. of Economics)
- v) Sri Suvarun Goswami (Dept. of Commerce)

Sri Amit Kr. Bhandari, Assistant Professor in Economics undertook a minor research project funded by UGC.

Being an UG college the institution does not conduct research programs for students.

### ***10. Patents generated, if any :***

No patent was generated by any of the faculty.

### ***11. New collaborative research programmes :***

The college collaborated with UGC for a Minor Research Programme undertaken by Dr. Amit Bhandari, Dept. of Economics.

### ***12. Research grants received from various agencies :***

Dr. Amit Kr. Bhandari got research grant from UGC for a minor project, the sanctioned amount being Rs. 1, 01,000/-.

### ***13. Details of research scholars :***

Since it is a college for UG courses at present, research guidance is not offered to students.

### ***14. Citation index of faculty members and impact factor :***

No report regarding this reached us during the year.

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### ***15. Honors/Awards to the faculty : National and International :***

No such award was reported last year.

### ***16. Internal resources generated :***

Internal resources came from fees collected from the students, bank interest and self-financing course.

### ***17. Details of departments getting assistance/recognition under SAP, COSIST (ASSIST)/DST, FIST, and other programmes :***

No assistance was received so far.

### ***18. Community services :***

The NCC cadets took part in activities like blood donation, area clearing etc. and were deployed in maintaining discipline during festivals. The cultural programmes organized by the Students Union had a good impact on the local community.

### ***19. Teachers and officers newly recruited :***

In addition to the existing staff, a full-time clerk was appointed in Govt. approved post.

### ***20. Teaching - Non teaching staff ratio:***

No. of Teachers- 45; No. of Non-teaching - 27; Ratio 1. 66

### ***21. Improvements in the library services :***

- i) Inputted four thousand books, into local library software.
- ii) Internet facility with five computers.



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### ***27. Increase in the infrastructural facilities :***

Class-rooms were constructed in the new building; new toilets were made; books and Journals were purchased for the college library; computers and laptop were provided to departments.

An amount of Rs. 5790583/- was spent during the year towards building construction.

### ***28. Technology up gradation :***

- i) CCTV surveillance was introduced.
- ii) Internet coverage was provided for academic and official purpose.
- iii) Laptops were provided to departments with the facility of LCD projector.

### ***29. Computer and internet access and training to teachers, non-teaching staff and students :***

Internet access is provided to teachers. Students were given training in ICT related subjects.

### ***30. Financial aid to students :***

Needy students were provided financial help from student Aid Fund and Student Welfare Fund. Govt. stipend was also made available to the eligible students.

### ***31. Activities and support from the Alumni Association :***

The Alumni Association made proposals for the infrastructural development of the college.

### ***32. Activities and support from the Parent-Teacher Association :***



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There was no formal parent-teacher association. But the Principal gathered oral feedback from guardians during his interaction with them.

### **33. Health services :**

The Health Unit provided first-aid services to the students and staff.

### **34. Performance in sports activities :**

In the students' common rooms indoor game facilities are there. The students' Union organized Annual sports in the college play ground.

### **35. Incentives to outstanding sportsperson :**

Promising Sportspersons were encouraged to train themselves for better performance in future. Toppers in different events in college sports were awarded prizes.

### **36. Student achievements and awards :**

#### **Year - 2012**

<b>Course</b>	<b>No. of 1<sup>st</sup> Class</b>	<b>Pass Percentage</b>
B. Com. Honours	31	93 %
B. Com. - General		37 %
B. A. - Honours	1	90 %
B. A. - General		65 %
B. Sc. - Honours	1	94 %
B. Sc. - General		64 %

Awards were given to students who obtained high marks in the college in different subjects.

### **37. Activities of the Guidance and Counseling unit :**

Teachers provided counseling to students at the time of admission. They also guided them regarding their career and higher studies in future.

**38. Placement services provided to students :**

Though the formal placement service was not provided, the faculty provided informal guidance to the students in respect of career opportunities.

**39. Development programmes for non-teaching staff :**

The management held meetings with the non-teaching staff to provide orientation for better and efficient service.

**40. Good practices of the institution :**

- a) The college carried on campaign for cleanliness in the campus.
- b) Faculty, staff and students work in harmony to maintain peaceful academic environment.

**41. Linkages developed with National / International, academic/research bodies :**

Linkage developed with UGC that sanctioned a Minor Research Grant this year.

**42. Action Taken Report on the AQAR of the previous year :**

- a) The college authority released eligible teachers for undergoing development programmes like Refreshers Courses, Orientation Programme, Seminar etc.
- b) The management facilitated inter-disciplinary activities.
- c) The authority endorsed the research initiative of the faculties.
- d) The infrastructure facility of the institution increased. The college authority approved expenditure towards building construction, purchase of library books and equipments.
- e) The college authority approached WBSU for permission to conduct regular PG course in Commerce.
- f) A full time clerk was appointed in a Govt. approved permanent post.

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g) Departments conducted various tests for the improvement of the students.

### **43. Any other relevant information the institution wishes to add :**

- i) The NCC unit conducted off-campus camps and contributed to social service activities.
- ii) The students Union organized cultural programmes.

### **Section C : Outcomes achieved by the end of the year (attach separate sheet if required).**

- Teachers were enlightened by the discussions organized by the Teachers' Council in which the faculties spoke of research interest.
- Students were benefited by class tests and oral tests.
- Teachers were refreshed by attending the faculty improved programmes. It has also a bearing on their career advancement.
- Other teachers were inspired by Dr. Amit Kr. Bhandari's involvement in Minor Research project.
- Internal resources became a big support financially to appoint guest faculty and casual staff, to meet the maintenance charges and to conduct college exams.
- Many NCC cadets of this college unit passed the "B" certification and "C" certification examination during the year.
- The appointment of a new clerk boosted up the efficiency of the office works.
- Feedback from students helped the teachers to mould their teaching method according to the needs of the students.
- With the construction of new class-room the infrastructure facility expanded.

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- New books and journals benefited the faculty and students.
- Departmental laptops helped the teachers to keep records and access study mater through internet.
- Poor and meritorious students were benefited by the financial aid provided by the college.
- The annual sports organized by the college students' Union created great enthusiasm among the students, teachers and Non-teaching staff.
- The cultural programmes organized by the students' union helped in building a healthy cultural atmosphere in the campus.
- The participation of NCC cadets of our college in social activities was the highest in the Kalyani Group.

### **Section D: Plans of the college for the next year**

- To encourage more inter-disciplinary activities.
- To carry on the construction work of the new college building.
- To encourage teachers for improvement programmes, research, student welfare activities.
- To mobilize internal resources.
- To improve library service.
- To maintain contact with Parents / Guardian.
- To help the poor students.



(Dr Satibrata Mitra)  
Name & Signature of the  
Director/Coordinator, IQAC



(Dr Debasish Bhowmick)  
Name & Signature of the  
Chairperson, IQAC

