



**Rishi Bankim Chandra Evening College**  
(Founded: 1947 • University Affiliation after Trifurcation: 1984)  
**GOVT. SPONSORED NAAC ACCREDITED – GRADE B**  
Naihati, North 24 Parganas, PIN – 743165, West Bengal, India  
Phone: (033) 2581-1281 ♦ Email: [rbcec1947@gmail.com](mailto:rbcec1947@gmail.com)

## **DEPARTMENT OF COMMERCE (UG&PG)**

**Academic Year: 2022-2023**

### **REPORT ON VALUE ADDED COURSE ON COMPUTER APPLICATION**

**Date: 30.04.2023**

**NAME OF THE EVENT:** Value Added Course

**TOPIC:** “Value Added Course on Computer Application”

**PURPOSE:** To equip individuals with practical skills and knowledge essential for leveraging various software tools and technologies effectively in both personal and professional settings.

**NO. OF PARTICIPANTS:** 50

**RESOURCE PERSONS:** Prof. Swarup Bhunia and Prof. Laxmikanta Das

**SUMMARY OF THE EVENT:** Department of Commerce, Rishi Bankim Chandra Evening College conducted a “Value Added Course on Computer Application”. It was started on 16<sup>th</sup> March, 2023 and ended on 30<sup>th</sup> April 2023. At about 50 students from B.Com. 4<sup>th</sup> Semester (Honours and General) students took part in this course. It was 30 hours course. The course coordinator was Dr. Tanoj Mondal and course instructor was Dr. Biplab Saha. The resource persons were Prof. Swarup Kumar Bhunia and Prof. Laxmikanta Das. The successful students were given certificates after completion the course. This course was very effective and it was a great experience to all the participants.

<b>TARGET STUDENTS:</b> B.COM (H) 4 <sup>TH</sup> SEMESTER STUDENTS <b>NUMBER OF SEATS:</b> NINETY <b>MODES OF EVALUATION:</b> CLASS PERFORMANCE, ASSIGNMENTS AND COURSE-END EXAM <b>DURATION OF THE COURSE:</b> 30 HRS <b>DATE OF COMMENCEMENT:</b> 16 <sup>TH</sup> MARCH 2023 <b>DATE OF COMPLETION:</b> 30 <sup>TH</sup> APRIL 2023 <b>CLASS TIME:</b> 4.30 PM ONWARDS	<b>RISHI BANKIM CHANDRA EVENING COLLEGE</b> DEPARTMENT OF COMMERCE VALUE ADDED COURSE ON COMPUTER APPLICATION	<b>THE OBJECTIVES OF THE COURSE</b> TO EDUCATE AND AWARE STUDENTS ABOUT THE SECURITY FEATURES IN MS WORD AND MS EXCEL TO INTRODUCE STUDENTS ABOUT THE USE OF INTERNET, WWW AND WEB BROWSERS IN TODAY'S GLOBALIZED WORLD TO INTRODUCE STUDENTS ABOUT USING E- GOVERNANCE WEBSITE TO EDUCATE THE STUDENTS ABOUT THE MUCH NEEDED COMMUNICATION AND COLLABORATION SKILLS USING INTERNET (E.G. HOW TO SEND AND RECEIVE EMAILS ETC.) TO TEACH STUDENTS HOW TO PURCHASE ONLINE, ELECTRONIC PAYMENT AND HOW TO SEARCH USEFUL JOB HUNTING SITES	
<b>COURSE CONTENT:</b> MODULE 1: SECURITY FEATURES IN MICROSOFT WORD AND EXCEL MODULE 2: INTRODUCTION TO INTERNET, WWW AND WEB BROWSERS MODULE 3: COMMUNICATION AND COLLABORATION MODULE 4: E-GOVERNANCE MODULE 5: E-PAYMENT	<b>COURSE OUTCOMES:</b> • STUDENTS WILL LEARN THE SECURITY FEATURES IN MS WORD AND EXCEL • IN TODAY'S WORLD WHERE COMMUNICATION IS JUST A CLICK AWAY IN THE FORM OF ONLINE SETTING, THIS COURSE IN THE END AIMS AT IMPARTING THIS KNOWLEDGE AMONG STUDENTS • STUDENTS WILL PRACTICALLY LEARN PURCHASE ONLINE, ELECTRONIC PAYMENT, SEARCH AND USEFUL JOB HUNTING SITES	<b>STUDENTS WILL BE AWARDED CERTIFICATE/AWARD ON COMPLETION OF THE COURSE</b>	
<b>COURSE COORDINATOR:</b> SRI SWARUP KUMAR BHUNIA, SACT SRI LAXMIKANTA DAS, VISITING LECTURER	<b>Registration link:</b> <a href="https://forms.gle/7G5U9t8mNw8tptCafogA179QVvevfoem">https://forms.gle/7G5U9t8mNw8tptCafogA179QVvevfoem</a>		

**Brochure**

**Resource Person: Prof. Laxmikanta Das**



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value added course on Computer Application		
NAME	Roll no	Mobile no
1) Roni Sen	46	8017590466
Prakash Roy	05	7603081078
Soumitra Saha	22	9051840565
Ronit Singh	02	6289784731
Sourajendra K. Singh	24	6291905565
Poulavi Mondal	26	7001703662
Debanjali Bhattacharya	56	6291285420
Ablin Das	91	6290794260
Aditya Karimakar	03	806289899427
Sayan Debnath	09	7980625655
Sikasis Karimakar	89	6289212746
Sayan Bhattacharjee	09	9330675123
Debajit Sarkar	97	6291894945
Abhijit Gunguly	27	9100172508
Panthera Malo	35	8820824843
Animesh Deussen	18	7437280272
Ritesha Saha	92	7439885048
Joy Sen	71	6290222875
Anupam Biswas	60	6290649179
Dipon Roy	23	8961264771
Diganta Roy	33	8274898832
Sovan Ghosh	17	8335985637
Souvik Ghosh	19	7980809318

List of participants with Signature

*[Signature]*  
 H.O.D.  
 Department of Commerce  
 Rishi Bankim Chandra Evening College  
 Naihati, 24 Parganas (North)  
 West Bengal-743165



*[Signature]*  
 Principal  
 Rishi Bankim Chandra Evening College  
 Naihati, 24 Parganas (North)



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*This is to certify that*

**Student Name**

of Rishi Bankim Chandra Evening College

HAS SUCCESSFULLY COMPLETED THE VALUE ADDED COURSE ON

**“COMPUTER APPLICATION”  
WITH A GRADE**

FROM 16 TH MARCH TO 30<sup>TH</sup> APRIL, 2023

**Organized by**  
**Department of Commerce**  
IN COLLABORATION WITH IQAC, R.B.C. EVENING COLLEGE, W.B.

Dr. Biplab Saha  
HOD, Deptt. of Commerce  
R.B.C. Evening College

Dr. Santosh Kr. Tunga  
IQAC Coordinator  
R.B.C. Evening College

Dr. Debasish Bowmick  
Principal  
R.B.C. Evening College

Sample of Certificate on Value Added Course

  
Department of Commerce  
Rishi Bankim Chandra Evening College  
Naihati, North 24 Parganas  
West Bengal-743165



  
Principal  
Rishi Bankim Chandra Evening College  
Naihati, North 24 Parganas (North)





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**Participants of the Value-Added Course on Computer Application**

*Heena*  
HOD  
Department of Commerce  
Rishi Bankim Chandra Evening College  
Naihati, 24 Parganas  
West Bengal-743165



*Principal*  
Principal  
Rishi Bankim Chandra Evening College  
Naihati, 24 Parganas (North)