



# Rishi Bankim Chandra Evening College

(Founded: 1947 • University Affiliation after Trifurcation: 1984)

GOVT. SPONSORED NAAC ACCREDITED – GRADE B

Naihati, North 24 Parganas, PIN – 743165, West Bengal, India

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## DEPARTMENT OF COMMERCE(UG&PG)

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### Outcome of Faculty Development Programme on Time Management

The programme on Time Management was based on effective prioritization, planning, and enhancement of productivity; all these certainly proved to be of great value to the participants. The faculty members learned to provide time for academics, administration, and other tasks through structured time allocation strategies. The interactive session stressed goal setting, delegation, and reducing distractions to improve overall efficiency. Time management practices that help them to curb time-wasting activities were identified by the participants alongside some practical tools that assist them to manage time for better application; these have helped them to devote more time to teaching, research, and institutional activities.

  
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Principal  
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