



Rishi Bankim Chandra Evening College

(Founded: 1947 • University Affiliation after
Trifurcation: 1984)

Naihati, North 24 Parganas, PIN – 743165, West
Bengal, India

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Ref. No.

Date:

Action Taken Report

2017-18

1. Honours courses in Political Science and Philosophy started in this academic year
2. Sanskrit and Education subjects were introduced as general subjects in the Humanities stream this year
3. Two of the faculty members got engaged in UGC Minor Research Projects
4. A Full-time Assistant Professor in Hindi and a Full-time Assistant Professor in Geography were appointed during the year
5. Tutorial classes could be arranged for slow learners
6. Guest teachers in Geography and Education subjects were appointed
7. Yoga and Meditation classes were arranged
8. The eligible cases of Ph D incentive were forwarded to authority
9. Competent Guest faculties in service were retained in service
10. The CAS cases of the eligible staff were institutionally cleared
11. Career counseling was offered to the students during the year.

2018-19

1. CBCS was introduced at UG Level following WBSU guideline
2. One Guest Teacher in English were appointed
3. Seminars and workshops on different subjects were arranged
4. The CAS cases of the teaching and non-teaching staff were institutionally cleared.
5. Students were provided guidance for competitive exam.
6. Financial assistance was provided to poor and meritorious students.
7. Job Fair was organised and as many as 26 students got placement
8. Parent-teacher meeting was held twice in the year
9. One of the faculties attended Refresher course.
10. Community service programs were undertaken
11. Meetings were held with the stakeholders
12. Career counseling was offered to the students during the year.

2019-20

1. Parent teacher meetings were organized in the college premises
2. At the encouragement of the IQAC some of the faculties underwent development courses
3. Some of the departments organized seminars and discussions on academic matters.
4. Extension activities were undertaken by NSS, NCC, Students' Union and Alumni.
5. Poor and meritorious students were provided financial aid.
6. Career counseling was offered to the students during the year.
7. Faculty members participated in seminars and workshops.
8. Faculties used smart class room and ICT

9. CAS cases were institutionally cleared and were forwarded to the higher Education Department
10. Classes were taken online by the departmental teachers as per Govt. order and due to pandemic situation
11. The internal evaluation process continued in online mode from the middle of March 2020 because of pandemic situation.
12. Good practices were observed in the campus.
13. The college got 18 SACT (State Aided College Teacher) in subjects like Bengali, English, Sanskrit, Hindi, Commerce, Film Studies, Political Science, Philosophy etc

2020-21

1. Classes were taken online by the departmental teachers as per Govt. order and due to pandemic situation
2. The internal evaluation process continued in online mode from the middle of March 2020 because of pandemic situation.
3. The Geography Department conducted a field project.
4. Code of Conduct handbook was prepared and put to effect.
5. Teachers began to design e-content for the college LMS.
6. Teachers started online classes and assessed the learning level of the learners putting emphasis on student-centric learning
7. Environment Awareness and Gender sensitisation programmes were conducted.

8. Webinar-cum-training programs were organised on 'Online Mode of Teaching-learning', Information literacy and E-resources.
9. Online career counselling and mentoring continued.
10. The SACT teachers were reckoned as full time faculties in the teacher-student ratio.
11. The poor and meritorious students were provided financial relief from the college fund. The SC and ST students got Govt. stipend, and other eligible students received benefits from Kanyasree scheme etc.
12. Mentoring process was carried on online by the faculties in the interest of the stake-holders.

2021-22

1. Teachers began to design e-content for the college LMS.
2. Records of handicapped students are being kept year-wise.
3. The Geography Department conducted a field project.
4. The Departments prepared subject-wise academic calendar and uploaded in the college website.
5. Students' feedback is being collected online following the NAAC format.
6. Career counseling and mentoring continued.
7. At the encouragement of the IQAC, students organized different cultural programs and sports.
8. Notice was issued by the college authority regarding the declining trend of students' attendance.

9. Tutorial and remedial classes continued in the interest of the students.
10. At the encouragement of the IQAC, students organized different cultural programs and sports.
11. Feedback was collected from different stake-holders.
12. The internal evaluation process continued from the middle of March 2022

2022-23

1. The IQAC Coordinator will interact with the departmental heads regarding quality improvement issues
2. Decided that the departmental academic calendars are to be prepared by the third week of July, 2022.
3. The IQAC Coordinator will interact with the departmental heads regarding seminars/workshops/short-term courses.
4. Faculties used smart class room and ICT
5. Good practices were observed in the campus.
6. Code of conduct for students, teachers and staff is prepared and it was uploaded in the college website
7. Career counseling and Mentoring done by the departments
8. Seminars and workshops on different subjects were arranged
9. Students' feedback is being collected online following the NAAC format.
10. CAS cases were institutionally cleared and were forwarded to the higher Education Department